



# Career Opportunities

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## Job details

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<b>Auto req ID</b>	236160BR
<b>Position Title</b>	Staff Counsel
<b>Line of Business</b>	Legal
<b>Position City</b>	PA - Pittsburgh
<b>Location(s)</b>	PA - Pittsburgh
<b>Building Location Code</b>	PAA89 - 500 Smithfield
<b>Job Type</b>	Regular
<b>Job Status</b>	Full Time
<b>Position Overview</b>	<a href="#"><u>Job responsibilities</u></a>

PNC has an opening in its legal department for a junior attorney to support its complaint management and response functions, principally for the Retail Bank deposit, lending and operations businesses, and Mortgage lending businesses.

These businesses deliver products and services that include mortgage and home equity loans and lines of credit, vehicle loans, personal loans, credit, debit and prepaid cards, checking and savings accounts, and certificates of deposit, among others. These products and services are delivered to consumer and small business customers via a branch, phone, online, and ATM network.

The lawyer selected for this role will provide advice covering the management and responses to customer complaints arising out of the sale and delivery of these products and services. This lawyer will interact with other lawyers in the department who support PNC's operational, lending and lending businesses, as well as regulators and outside counsel. This lawyer will also regularly interact with employees at all levels of the supported lines of business and service areas, particularly customer service and executive response functions.

The position will be based in Pittsburgh, PA and will report to the Deputy General Counsel for the Retail Bank and Mortgage Lending.

### Education, Training and Experience

- JD from an accredited law school/good standing status in a state bar.
- A successful candidate must have a minimum of [one to three] [three to

seven] years of experience in the applicable areas of law and practice, and demonstrated ability to fulfill the designated responsibilities.

- Demonstrated strong judgment, analytical ability, and written communication skills.
- Experience and a background in handling matters under federal and state deposit-related laws and regulations, including the Truth in Savings Act, the Electronic Funds Transfer Act, the Funds Availability Act, Check 21, UCC Articles 3 and 4, state IOLTA requirements, and state escheat laws.
- Experience and a background in consumer loan credit matters, including the federal and state legal/regulatory structures governing these areas of the law, including ECOA, FCRA, RESPA, TILA, SCRA, FDCPA, state collection and foreclosure laws and practice, and the Dodd-Frank Wall Street Reform and Consumer Protection Act.

## Job Profile

- Under the supervision of a senior attorney, identifies and manages legal risk for the organization.
- Provides substantive and procedural legal advice.
- Conducts research and provides legal support to more senior attorneys on a variety of complex legal and business issues.
- Reviews and prepares transactional and other legal documentation.

## Core Competencies

### Manages Risk - Working Experience

- Assesses and effectively manages all of the risks associated with their business objectives and activities to ensure activities are in alignment with the bank's and unit's risk appetite and risk management framework.

### Customer Focus - Extensive Experience

- Knowledge of the values and practices that align customer needs and satisfaction as primary considerations in all business decisions, and ability to leverage that information in creating customized customer solutions.

## Job Specific Competencies

### Business Ethics - Basic Experience

- Knowledge of practices, behaviors, applicable laws, rules, and regulations governing proper business conduct; ability to demonstrate ethical behavior in diverse situations.

### Problem Solving - Working Experience

- Knowledge of approaches, tools, techniques for recognizing, anticipating, and resolving organizational, operational or process problems; ability to apply this knowledge appropriately to diverse situations.

### Effective Communications - Working Experience

- Understanding of effective communication concepts, tools and techniques; ability to effectively transmit, receive, and accurately interpret ideas, information, and needs

through the application of appropriate communication behaviors.

**Negotiating - Working Experience**

- Knowledge of successful negotiation concepts and techniques; ability to negotiate successfully across the organization and with external vendors and clients in a constructive and collaborative manner.

**Influencing - Working Experience**

- Knowledge of effective influencing tactics and strategies; ability to impact decisions within and outside own organization.

**Legal Analysis - Basic Experience**

- Knowledge of and ability to read, interpret and draw accurate conclusions from both legal and factual information.

**LEGAL FUNCTION - Working Experience**

- Knowledge of the major responsibilities, accountabilities, and organization of the legal function or department; ability to provide legal consulting, advice and assistance.

**Legislative Analysis - Working Experience**

- Knowledge of and ability to use tools, techniques, and approaches to analyze and comply with legislation from the government, as it applies to the organization.

**Certifications/Licenses**

Active State License

**Required Education and Experience**

Roles at this level typically require a university / college degree, with 5+ years of industry-relevant experience. Specific certifications are often required. In lieu of a degree, a comparable combination of education and experience may be considered.

**EEO Statement**

PNC provides equal employment opportunity to qualified persons regardless of race, color, sex, religion, national origin, age, sexual orientation, gender identity, disability, veteran status, or other categories protected by law

**Shift**

Daylight

**Total Hours Per Week**

40

**HR Job Code**

100477 Staff Counsel

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