

## Dir Corp Counsel—Charleston, WV

Founded in 1886, American Water is the largest and most geographically diverse publicly traded U.S. water and wastewater utility company. With headquarters in Voorhees, N.J., the company employs 6,800 dedicated professionals who provide regulated and market-based drinking water, wastewater and other related services to an estimated 15 million people in 47 states and Ontario, Canada. To learn more about American Water and additional career opportunities, visit [www.amwater.com](http://www.amwater.com).

**Primary Role:** Provide solutions oriented, proactive, high quality legal counsel and advice on a wide variety of legal risks and opportunities including: regulatory, business development, corporate commercial matters, real estate, environmental, litigation, contracts, and other matters. Effectively manage outside counsel as necessary on such matters.

### Key Accountabilities:

- Provide solutions oriented, proactive, high quality, legal advice and counsel on a wide variety of matters, with a particular focus on rate and regulatory matters, business development and corporate and commercial matters, including rates and other regulatory filings and hearings, and business development deal structure, document drafting, due diligence, and negotiations. These duties extend to real estate transactions (purchase, sale, and easements), engineering projects and environmental matters. Assist the Divisional General Counsel with corporate governance matters and serve as the Company's corporate secretary.
- Direct, participate in and assist in judicial and administrative proceedings, with responsibility for specific items or entire proceeding as appropriate. Such matters include but are not limited to utility commission and department of environmental protection proceedings, general litigation, mediations, arbitrations, administrative hearings, customer complaint proceedings, and other dispute resolution proceedings.
- Provide legislative/regulatory evaluations and advice, including the drafting of proposed legislation or changes thereto and providing explanation of the organization's position on such matters for legislators and governmental stakeholders.
- Represent the organization in making presentations before internal and external committees, boards, commissions, and/or other governmental organizations.
- Assist in the maximization of quality, cost and efficiency of acquired outside legal services.
- Perform other projects as assigned by the Divisional General Counsel, Deputy General Counsel or General Counsel.

### Knowledge/Skills:

- Experience with public utility laws and regulations is required
- Expertise in one or more practice areas relevant to the business; i.e. corporate and commercial transactions such as mergers and acquisitions and other business development transactions, litigation, real estate transactions, environmental, and administrative law.
- Excellent written and oral communication, analytical and drafting skills.
- Strong interpersonal skills with an emphasis on initiative, knowledge sharing, teambuilding and decision-making.
- Strong business acumen and leadership skills.
- Ability to work collaboratively on a variety of teams.
- Excellent organizational and project management skills and the ability to manage multiple priorities and crisis situations.
- Ability to balance legal risks and business objectives, providing a range of solutions and relative risk related to each.

- Ability to handle sensitive/confidential information in a proper manner.
- Work effectively with all levels within the organization as well as key external stakeholders.

**Education/Experience:**

- Juris Doctorate from an accredited law school.
- A minimum of 7-10 years of experience as a licensed, practicing attorney with strong corporate and commercial experience desired (may have a combination of law firm and corporate experience).

**Certifications & Licenses:**

- Licensed to practice in the state of West Virginia.
- Professional disciplinary record that does not limit ability to receive professional licensing reciprocity, if available.

**Work Environment:** Standard office environment. Ability to maintain flexible working hours.

**Travel Requirements:** Overnight and extended periods of travel may be necessary.

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